SINGLE NIGHT COMPETITION TALLY SHEETS

SINGLE Night Competition Tally Sheet	PRIVATE INTERVIEW - 25% 1 to 10 Point Range - Whole Numbers only								LIFESTYLE & FITNESS IN SWIMSUIT-10% 1 to 10 Point Range - Whole Numbers only								I+S SUB TOTAL	TALENT - 30% 1 to 10 Point Range - Whole Numbers only								I+S+T SUB TOTAL
	JUDGES								JUDGES									JUDGES								
CONTESTANT NUMBERS & NAMES								TOTAL	0	0	0	0	0	0	0	TOTAL		0	0	0	0	0	0	0	TOTAL	
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
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								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
								0								0	0								0	0
Individual Judges Total	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
SCORING TOTAL								0								0	0								0	0

THE TWO TOTALS IN THE BOX ABOVE MUST ALWAYS BE THE SAME

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TALLY SHEET INSTRUCTIONS: Type in the contestants' numbers and names or titles starting in Cell A5 through Cell A34 and the judges' names starting in Cell B3-4 through Cell H3-4. This information will populate the remainder of the tally sheet. From each judge's score sheet, type in his or her individual score for each phase of competition in the cell under that judge's name in the row for that contestant. DO NOT TYPE ANYTHING IN THE 6TH OR 7TH JUDGES COLUMNS IF THERE ARE ONLY 5 OR 6 JUDGES! Consider totaling the scores on each judge's score sheet and using that sum as a control total which should be the same as the blue number at the bottom of that judge's column for that phase of competition. All cells are protected except where entries are supposed to be made by the auditors. If necessary, use **MAO Tie Breaking Procedures on page 66 of the Judges Manual and listed under the Final Order Section**. **IMPORTANT:** The Top Five Final Order is highlighted in yellow at the far right of this spreadsheet. Use only this area to announce the winner.

AUTOMATIC BACK-UP FILE: This Excel file is programmed to generate a separate back-up file to the same location as the original file. It is recommended that the auditors continually save the tally sheet file every time any scores are entered, thereby having a readily available backup file if the original file should become corrupt. It is also recommended that a manual paper tally sheet be continually updated in the event the computer crashes.

INSTRUCTIONS TO PRINT THIS TALLY SHEET: This Excel file is formatted to print this tally sheet on two sheets of 8-1/2" by 14" paper with your printer in LANDSCAPE orientation. Once printed, cut off the margins on page 1 and 2 to paste the right edge of page 1 to the right edge of page 2 forming a 8-1/2" by 28" completed tally sheet.

SINGLE NIGHT COMPETITION TALLY SHEETS

EVENING WEAR - 15% 1 to 10 Point Range - Whole Numbers only									ON-STAGE QUESTION(S) - 20% 1 to 10 Point Range - Whole Numbers only								Column AS	Column AT	Computer Top Five and FINAL ORDER			
JUDGES							TOTAL	I+S+T+E SUB TOTAL	JUDGES							TOTAL	I+S+T+E+O FINAL TOTAL	CONTESTANT NUMBERS & NAMES	Identical scores and names repeat in the event of a tie. Check Columns AS & AT for the other contestants with same score, then type in each contestant's no. and name in the appropropriate box below, AFTER the Ties are broken per MAO Judges Manual p66, beginning with Talent Score (see below).		Placement	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1st	WINNER - Miss (State or Local)
							0	0								0	0	0	0	0	2nd	1st RUNNER-UP
							0	0								0	0	0	0	0	3rd	2nd RUNNER-UP
							0	0								0	0	0	0	0	4th	3rd RUNNER-UP
							0	0								0	0	0	0	0	5th	4th RUNNER-UP
							0	0								0	0	0	0	0	6	
							0	0								0	0	0	0	0	7	
							0	0								0	0	0	0	0	8	
							0	0								0	0	0	0	0	9	
							0	0								0	0	0	0	0	10	
							0	0								0	0	0	0	0	11	
							0	0								0	0	0	0	0	12	
							0	0								0	0	0	0	0	13	
							0	0								0	0	0	0	0	14	
							0	0								0	0	0	0	0	15	
							0	0								0	0	0	0	0	16	
							0	0								0	0	0	0	0	17	
							0	0								0	0	0	0	0	18	
							0	0								0	0	0	0	0	19	
							0	0								0	0	0	0	0	20	
							0	0								0	0	0	0	0	21	
							0	0								0	0	0	0	0	22	
							0	0								0	0	0	0	0	23	
							0	0								0	0	0	0	0	24	
							0	0								0	0	0	0	0	25	
							0	0								0	0	0	0	0	26	
							0	0								0	0	0	0	0	27	
							0	0								0	0	0	0	0	28	
							0	0								0	0	0	0	0	29	
							0	0								0	0	0	0	0	30	
0	0	0	0	0	0	0		0	0	0	0	0	0	0	0		0					
							0	0								0	0					

DOUBLE CHECK:
that the sixth and subsequent contestants not appearing in the Top Five do not have a Final Total in Column AS that is equal to or higher than any contestant in the Top Five!

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MAO Judges Manual Single Night Tie Breaking Procedures p66:
Talent – the contestant with the highest Talent points receives the higher placement. If a tie still exists after Talent, refer to the points of the tied contestants in this progressive order: Private Interview, On-Stage Question, Evening Wear, Lifestyle & Fitness in Swimsuit, and Head-to-Head Competition (Use the process bolded in the Preliminary Award Tie Breaking Procedure)